



Home of the

Raiders

USD #462

CENTRAL USD 462

2021-2022

Safe Return and
Continuity of Services Plan

Raiders Rise

CENTRAL SCHOOLS

Raiders Rise



Introduction

It is the goal of USD 462 to continue to rise to face the challenges that the 2021-2022 school year may bring. Our goal as a district is to maintain the health and safety of students, educators, other staff, and patrons. This plan will further define USD 462 instructional delivery model, operations protocol, and health and safety procedures.

This plan is possibly ever changing and USD 462 may adjust guidance as the year progresses if needed. The information included is intended to serve as an initial plan for the start of the school year and is subject to change. USD 462's Safe Return and Continuity of Services Plan provides expectations and best practices to ensure a safe and successful 2021-2022 school year. USD 462 schools are expected to follow these expectations. Individual school buildings have the flexibility to meet individual needs and be responsive to their stakeholders. We believe that education will be priorities and personal parent choice will prevail at this time. As we prepare to work together to support our students' learning by the amazing educators and staff in our schools, we are confident that we will work together to rise to the occasion and create a wonderful 2021-2022 school year.

Overview of Instructional Model for 2021-22:

In-Person Education Only

Entrance and Exit Procedures

- Entering the building - morning procedures
 - Elementary students will be allowed in the building at 7:35 am
 - Students who are bus riders will enter through the main entrance on the east side of the building.
 - Walkers and car riders will enter through the south doors at the cul de sac.
 - Students will eat breakfast in the commons area.
 - Students will wait in the gym or commons area until the first bell rings.
 - Jr/Sr high students will be allowed in the building at 7:35 a.m.
 - All students will enter through the main front doors.
 - Students will eat breakfast in the main commons area.
 - Students will wait in the gym or main commons area until the first bell rings.
- Exiting the building - afternoon procedures
 - All students will be required to exit the building no later than 4:05 p.m. unless participating in designated after school programs such as ZAP'd (jr/sr high school), athletics, tutoring, etc.).
 - Elementary students will exit the building at the same bus rider and walker and car rider locations as entrance.
 - Jr/Sr high students will exit the building through the front entrance unless they are bus riders, in which case they will wait in the library until the buses arrive.



Attendance

- Students attend daily from 8:00 a.m. - 3:55 p.m.
- Students are expected to be in attendance in person daily. Absences and tardiness are entered on a student's permanent record. The parent/guardian of a student who is absent must call the school the day of the absence. If a call cannot be made, then the parent must send a written note the day the student returns explaining the absence.
- Truancy is defined as any three consecutive unexcused absences, any five unexcused absences in a semester or seven unexcused absences in a school year, whichever comes first. If a determination is made that a child is not or may not be attending school as required by state law, a report will be filed with the appropriate authority (Cowley County Truancy Officer).

Addressing Student Needs

- Academic Needs
 - Regular rotation of classes/activities will be provided
 - Full educational and academic interventions in place
 - Grading remains consistent
- Nutrition
 - Lunch and breakfast will be provided on site. School breakfast and lunch will be free for all students until further notice.
- Health and Well-being
 - Care products and clothing closets available for students in both buildings
- Social Emotional and Mental Health
 - Counseling services and support provided by both Four Counties Mental Health and USD 462 employees in both buildings.
 - Training and resources provided for USD 462 employees and students on social emotional topics and mental health resources.

Additional Guidance To On Campus Expectations

The on campus expectations detailed below are meant to proactively prepare staff and students to keep everyone safe and to pre-teach strategies that will allow for a smooth return to school and continuation of in-person services.

Masks

- In accordance with the USD 462 Board of Education motion, effective Tuesday, April 13, 2021, masks are optional at both the Central Elementary and Central Jr/Sr High School for all students, staff, and patrons. Masks may still need to be worn when required for field trips and extracurricular events in accordance with local and KSHSAA recommendations. The Board reserves the rights to revisit this option later.



Hand Washing and Respiratory Etiquette

- All students and staff will be instructed on the proper technique for effective hand washing and use of hand sanitizer as well as respiratory etiquette.

Cleaning and Sanitation

- The USD 462 school district has always had clean, well maintained facilities. The following guidelines are in addition to normal practices.
 - Prioritizing sanitation to high use areas such as door handles, handrails, counters and surfaces, tables, chairs, desks, water bottle filling stations, gymnasium, restrooms, common spaces etc.
 - Utilization of cleaning products recommended by state and local health officials and approved by the district.
 - Sanitation will be performed between groups of students in lunch rooms and common areas.
 - Sanitation supplies will be available in each classroom and common areas.
 - If using shared materials, materials may be sanitized/disinfected before used again.
 - Ventilation requirements are being fulfilled as directed.

Visitors

- All visitors are expected to check into the main office before entering additional areas of the building.

Classroom Arrangements

- Student seating will be spaced out in the classroom if possible.

Restroom Breaks

- After students have returned to class from a restroom break, teachers will ensure the students have washed their hands before returning to classroom activities and appropriate hand washing procedures will be implemented.

Field Trips

- Field trips will be allowed with administrative approval. All safety and sanitation protocols required by the visiting location will be adhered to.

Activities and Athletics

- USD462 will follow KSHSAA recommendations and requirements for extra curricular activities.



Water

- Drinking fountains may be turned off per guidance recommendations. Water bottle filling stations will be available and small cups will be available for students without a water bottle. Students are encouraged to bring their own clear water bottle with their name on it. Students will not be allowed to share water bottles. No other beverages will be permitted by students except water and milk during breakfast and lunch.

Appropriate Accommodations for Children with Disabilities

- USD 462 will make all appropriate accommodations for children with disabilities with respect to health and safety policies as needed on a case by case basis.

Transportation

- Transportation will continue to be available for students in accordance with state and federal regulations.
- Increased sanitation of frequent touch surfaces, including handrails, and bus seats will occur. Seats may be assigned for students on routes to maximize space between students. When possible, windows will be open when transporting students to improve air circulation

Food Services

- It is important to ensure that all students have access to school meals, regardless of the learning environment. Food service staff have many federal, state, and local guidelines already in place in which they will continue to follow to ensure the safe preparation and handling of food for students.

Diagnostic and Screening Testing

- Parents are expected to screen their students every morning before sending them to school to help ensure the separation of sick and healthy students.
 - Symptoms to check your students for each morning
 1. Fever of 100 degrees Fahrenheit or greater
 2. Chills
 3. Sore Throat
 4. Cough (especially new onset, uncontrolled cough)
 5. Diarrhea, Vomiting, or Abdominal Pain
 6. Headache (particularly new onset of severe headache)
 7. New Loss of Taste or Smell
 8. Muscle or Body Aches or Fatigue
 9. Congestion or Runny Nose
 10. Shortness of breath or Difficulty Breathing
- Students will be expected to remain at home if symptomatic.



- When a parent notifies the school that a student is ill, the school may ask the parent what symptoms the student is exhibiting and refer the individual to their local health provider or the local health department.
- All staff members will also screen themselves prior daily prior to coming to school. When an employee calls in ill, the school may ask the staff member what symptoms he/she is exhibiting and refer the individual to their local health provider or the local health department.
- Illnesses that occur during the school day will be assessed on a case by case basis with recommendations and possible exclusion from school based on symptoms.

Contract Tracing & Notification

- Contact tracing and tracking will not be conducted by USD 462. USD 462 will not issue letters or school reach phone calls stating possible contact to COVID-19 or positive cases throughout the school year.

Vaccinations to School Communities

- Please contact the Cowley County Health Department at (620) 442-3260 for more information about COVID-19 and other vaccinations options. COVID-19 vaccinations will not be required or tracked at USD 462.

Continuity of Services and Opportunity for Feedback

USD 462 will provide opportunities for comment on the Safe Return and Continuity of Services Plan from the general public, students, employees, including individuals with disabilities and parents of children with disabilities. USD 462 will use public comment as a valuable resource in an effort to develop the very best USD 462 Safe Return and Continuity of Services Plan that will benefit USD 462 employees, students, and patrons. This document will be posted on the USD 462 website. The public may comment on the USD 462 Safe Return and Continuity of Services Plan document by sending an email addressed to: rshaffer@usd462.org, submitting a letter addressed to: Rick Shaffer, Superintendent of Schools, 700 N. Main, Burden, KS 67019 or attending a regular USD 462 Board of Education Meeting and making comments during the comment period on the agenda.